

Generative AI

Session No#	Session mode	Session Type	Week - Day No.#	Duration Hrs
1	EL-Async	<ul style="list-style-type: none"> Understanding Generative AI Models & Tools Fundamentals of Prompt Engineering Exploring Diverse Prompt Strategies for Effective AI Interactions 1 	Before Sync Session	3
2	FC -Sync	The Future of Generative AI for Enterprises Case Study	1-1	3
3	MS -Sync	Assignment 1: Evaluating Generative AI for Your Business	1-2	3
4	MS-Async	Additional Practice-Complete all the pending works	Before Sync Session	2.5
5	EL-Async	<ul style="list-style-type: none"> Exploring Diverse Prompt Strategies for Effective AI Interactions 2 	Before Sync Session	3
6	FC- Sync	Boosting Productivity with ChatGPT: A Talent Management Case Study	1-3	3
7	MS -Sync	Assignment 2: Craft prompts for content generation.	2-4	3
8	MS-Async	Additional Practice-Complete all the pending works	Before Sync Session	2.5
9	EL-Async	<ul style="list-style-type: none"> Exploring Diverse Prompt Strategies for Effective AI Interactions 3 Understand Microsoft 365 Copilot 	Before Sync Session	3
10	FC- Sync	Utilizing Prompts to Enhance Business Processes Case Study	2-5	3
11	MS- Sync	Assignment 3: Enhancing Sales & Marketing with Prompt Implementation Assignment 4: Enhancing HR Processes with ChatGPT Implementation	2-6	3
12	MS-Async	Additional Practice-Complete all the pending works	Before Sync Session	2.5
13	EL-Async	<ul style="list-style-type: none"> Practical usage of Microsoft 365 Copilot across Microsoft 365 applications 	Before Sync Session	3
14	FC -Sync	Enhancing HR Processes with ChatGPT implementation Case Study	3-7	3
15	MS -Sync	Assignment 5: Crafting Email with ChatGPT Assignment 6: Features and Functionality of Microsoft 365 Co-pilot	3-8	3

16	MS-Async	Additional Practice-Complete all the pending works	Before Sync Session	2.5
17	EL-Async	<ul style="list-style-type: none"> Understanding the Functionality of Microsoft Power Virtual Agents Advanced Features of Microsoft Power Virtual Agents 	Before Sync Session	3
18	FC -Sync	Optimizing Email Communication with ChatGPT Case Study	3-9	3
19	MS -Sync	Assignment 7: Crafting Topics in Microsoft Power Virtual Agents Assignment 8: Design a customized message interface	4-10	3
20	MS-Async	Additional Practice-Complete all the pending works	Before Sync Session	2.5
21	EL-Async	<ul style="list-style-type: none"> Understanding AI Applications of Microsoft Power Virtual Agents 	Before Sync Session	3
22	FC -Sync	Using Microsoft 365 Copilot to streamline workflow – Case study.	4-11	3
23	MS -Sync	Assignment 9: Integration of Documents and Website URLs with the Chatbot	4-12	3
24	MS-Async	Additional Practice-Complete all the pending works	Before Sync Session	2.5
25	MS -Async	Completion of the pending assignments	Before assessments	3
26	MS -Async	Preparation of the Assignment report for the summative assessments	assessments	3
27	MS-Async	Additional Practice-Complete all the pending works	Before Sync Session	5
28	AS-Sync	Summative Assessment (Per learner)	5-13	30 min

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